

Quotation Request //

US Government Printing Office

Hampton Regional Office
11836 Canon Blvd. Suite 400
Newport News VA 23606-2591

JACKET:518-906 R-2

Quotations are Due By:

(Eastern Time) 11:00 AM on 03/25/2009

Submit Fax Quotes to: (757) 873-2805

Contractors must provide mandatory taxpayer information before GPO makes payment.

Please see special notice on <http://contractorconnect.gpo.gov/>.

TITLE: FOLDER, CJIS WELCOME W/POCKETS/GUSSETS/SPINE

QUANTITY: 100000 .

DISPUTES: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at <http://www.gpo.gov/printforms/pdf/contractdisputes.pdf>. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.

TRIM SIZE: 20-1/2 x 25-1/2" Flat Sheet Size; 9 x 12" Finished Size

PAGES: Face and Back of flat sheet

SCHEDULE:

Furnished Material will be available for pickup by 03/25/2009

Deliver complete (to arrive at destination) by 05/22/2009

F.O.B. destination

QUALITY LEVEL: 2 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 8-02)) applies.

DESCRIPTION:

Flat sheet prints four color process, bleeds all sides. Heavy ink coverage - dark blue and black backgrounds. Spot coat the both sides of the sheet with a gloss aqueous coating or gloss varnish. Coat the entire sheet except for the glued areas.

Construction: Folders are to be constructed with a double scored 1/4" spine.

Construct folders with inside pockets left & right. Left pocket is 4" and has a 2-1/4" corner cut on the top right. Right pocket is 8-3/4 x 12" and has an 8" corner cut on the left top, making the top edge of the pocket 4-1/4".

Also requires 1/4" expansion gussets on the top, bottom and right of the right hand pocket. Die cut and glue tabs under the pockets. Above flat sheet size allows for 1" tabs. Note: Right pocket has glued tabs at top and right.

Score on all folds.

Contractor's option to ship folders flat or with pockets formed. If folders are shipped flat, the pocket gussets must have an additional score and fold to the INSIDE.

MATERIAL FURNISHED: Contractor to pickup at GPO. PC CD with Adobe Illustrator and Photoshop files, version CS3, color mockup for construction dummy.

Prior to image processing, the contractor shall perform an extensive check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage,

or data corruption that might interfere with proper file image processing must be reported to the Technical Contact on the Desktop Publishing Form, GPO 952.

The contractor shall create or any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

Upon completion, the contractor must furnish final production native application files (digital deliverables, which include final approved, high-resolution tiff/eps scans) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on an ISO 9660 CD-R. The CD-R and jewel case must be clearly labeled with publication title and jacket number. A printout of the file directory must be included in the jewel case.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order JCP Code* L70, White Coated One Side (C1S) Cover, Point Size 12 pt Basis Weight

COLOR OF INK: Ink Must Contain a Minimum of 20% Vegetable Oil

Four Color Process and Gloss Aqueous Coating or Varnish

PRINT PAGE: See Above

MARGINS:

Bleeds except for tabs.

PROOFS:

10 fully produced Prior to Production Samples are required. The Prior to Production Samples must be produced as specified using the format, ink, stock, equipment, and methods of production that will be used in producing the final product.

Due: 04/06/2009 with a 5 work day hold for review. Furnish a proof sign-off sheet with jacket number indicated. OK will be faxed/e-mailed by 04/13/2009. Samples will not be returned.

Deliver 5 PTOP Samples to: FBI, Attn: C. Stromski, Room 1B-945, 2400 Schuster Drive, Cheverly MD 20781. Hours of delivery are 7 am to 3 pm M-F. Call 301-322-3144 24 hours prior for a delivery appointment.

Deliver 5 PTOP Samples to: FBI, Attn: D. Strahin, Service Center, 1000 Custer Hollow Road, Clarksburg WV 26306. Call 304-625-2267 for delivery instructions.

PACKING:

Contractor's option to ship folders flat or with pockets formed. If shipping flat, expansion gussets must be folded to the INSIDE. If shipping with pockets formed, care must be taken to pack to ensure that spines and gussets are not crushed during transit.

Mark carton labels with quantity within.

Pack suitably per shipping container.

Pallets are required

DISTRIBUTION:

100,000 Folders (including Blue Label Copies) to: FBI, Attn: Donalyn Strahin, Service Center, 1000 Custer Hollow Road, Clarksburg WV 26306. Call 304-625-2267 for delivery instructions.

2 Final Samples, GFM to: FBI, Attn: C. Stromski, Room 1B-945, 2400 Schuster Drive, Cheverly MD

20781. Hours of delivery are 7 am to 3 pm M-F. Call 301-322-3144 24 hours prior for a delivery appointment.

2 Final Samples to: USGPO, Attn: Sue Williams, 11836 Canon Blvd., Suite 400, Newport News VA 23606